

**Tracking Number: SIF/2015/100573**

**PHARMACY COUNCIL OF INDIA**

**Standard Inspection Format (S.I.F) for institutions conducting  
B Pharm**

**(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)**

**(SIF-B)**

*To be filled up by P.C.I*

*To be filled up by inspectors*

**Inspection No. :**

**Date of Inspection:**

**FILE No.**

**NAME OF THE INSPECTORS: 1.  
(IN BLOCK LETTERS)**

**2.**

**PART-1**

**A-GENERAL INFORMATION**

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**A - I.1**

<b>Name of the Institution</b>	Faculty of Pharmacy, S. Sinha College, Aurangabad, Bihar
<b>Complete Postal address:</b>	Aurangabad, Bihar (A constituent Unit of Magadh University, Bodh-Gaya)
<b>Telephone Number with STD Code</b>	06186 223133
<b>Fax No</b>	06186223133
<b>Email</b>	facultyofpharmacysc@gmail.com
<b>Year of Establishment</b>	2009
<b>Status of the course conducting body</b>	University

**(Enclose copy of Registration documents of Society/Trust)**

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**A - I.2**

<b>Name of the Society/Trust/Management</b>	NA
<b>(attach documentary evidence)</b>	
<b>Address</b>	NA
<b>Telephone Number with STD Code</b>	00
<b>Fax No</b>	
<b>Email</b>	
<b>Website</b>	

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**A - I.3**

<b>Name of the Person to be contacted by phone</b>	DR M FAZAL
<b>Designation</b>	HOD
<b>Address</b>	FACULTY OF PHARMACY S. SINHA COLLEGE AURANGABAD BIHAR PIN-824101
<b>STD Code</b>	06186
<b>Telephone Number</b>	
<b>Office</b>	06186223133
<b>Residence</b>	223133

Mobile 9334973827  
 Fax No 06186223133  
 Email facultyofpharmacysc@gmail.com

**A - I.4**

Name of the Head of the Institution DR OM PRAKASH SINGH  
 Address FACULTY OF PHARMACY S. SINHA COLLEGE  
 AURANGABAD BIHAR-824101

Signature of the Head of the Institution

Signature of the Inspectors

**A - I.5**

**FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL**

**a. DETAILS OF AFFLIATION FEE PAID**

Name of the Course	Affiliation Fee Paid Upto	Receipt No.	Dated	Remarks of the Inspectors
B Pharm	2015-2016	DD NO 020306	25/05/2015	

**b. APPROVAL STATUS**

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI	State Govt	University	Remarks of the Inspectors
B Pharm	2012-2013	Approved Letter No & Date	32-1045/2010-PCI/44013-15, Dt 11/5/2012	1/Ph-06/2011-538(1) Dt 03/08/2011	X-DEV 385/07 26-10-2007 & X/DEV/19/2011	
		Approved Intake	60	60	60	
		Actually Admitted	60	60	60	

**c. STATUS OF APPLICATION**

COURSES INSPECTED FOR				
Course	Extension of Approval	Increase in Intake of Seats	Current Intake	Proposed increase in Intake
B Pharm	Yes	No	60	00

Note: Enclose relevant documents

**A - I.6**

Whether other educational institutions/courses are also being run by the trust/institution in the same building/campus?  
 If yes, give status Yes

**A - I.6 a**

Status of the Pharmacy Course:	
Independent Building	Yes

Wing of Another College	Yes
Separate Campus	No
Multi Institutional Campus	Yes

Examining Authority:

Degree Course

With complete postal Address, Telephone No. and STD Code.

The Registrar, Magadh University, BODH GAYA - 835 215.

Signature of the Head of the Institution

Signature of the Inspectors

### B - DETAILS OF THE INSTITUTION

#### B - I.1

Name of the Principal

DR OM PRAKASH SINGH

Qualification / Experience	Qualification		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm	No	15 years, out of which 5 years as Prof. / HOD		
	PhD	Yes	10 years, out of which at least 05 years as Asst. Prof		

\* Documentary evidence should be provided

#### B - I.2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied/Not Complied	Intake reduced/Stopped in the last 03 years*
B Pharm	09/07/2015	NO REMARKS	Yes	No

\* Enclose Documents

#### B - I.3

Status of Governing Council	University
Details of the Governing Body	Enclosed
Minutes of the last Governing council Meeting	Enclosed

#### B - I.4

Pay Scales

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE/UGC/State	Yes	Yes	No	No

	<b>Govt.</b>					
<b>Non-Teaching Staff</b>	<b>State Government</b>	Yes	Yes	No	No	

**B - I.5**

**B Pharm Course: Admission statement for the past three year**

<b>ACADEMIC YEAR</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>
<b>Sanctioned</b>	60	60	60
<b>No. of Admissions</b>	60	18	60
<b>Unfilled Seats</b>	0	42	0
<b>No of Excess Admission</b>	0	0	0

**B - I.6**

**Academic information: Percentage of UG results for the past three years based on University Calender**

<b>ACADEMIC YEAR</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>
<b>1st Year</b>	100	100	100
<b>2nd Year</b>	100	100	84
<b>3rd Year</b>		100	100
<b>Final Year</b>			100
<b>Pass % (Final Year)</b>			100

**B - II**

**Co-Curricular Activities / Sports Activities**

Whether college has NSS Unit	Yes
If no give reasons	NA
NSS Program Officer's Name	DR RAMDHAR SINGH
Programme Conducted Details	BLOOD DONATION CAMPS PLANTATION IN CAMPUS CAMP IN VILLAGE AREA
Whether students participating in University level cultural activities/Co-curricular/Sports activities	Yes
Physical Instructor	Available
Sports Ground	Shared
Are you Associated with other Organization/Institution/Trust/Society Running Pharmacy Course	Yes
Organization/Institution/Trust/Society Name	
Complete Postal Address.	
Telephone No.	
Nature of Association	

Signature of the Head of the Institution

Signature of the Inspectors

**C - FINANCIAL STATUS OF THE INSTITUTION**

**Audited financial Statement of Institute should be furnished**

**C .1 Resources and funding agencies (give complete list)**

**C .2 Please provide following Information**

Receipts			Expenditure			Remarks of the Inspector
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants		CAPITAL EXPENDITURE			
	a. Government	0.00				
	b. Others	0.00				
2.	Tuition Fee	10010000.00	1.	Building	0.00	
3.	Library Fee	364000.00	2.	Equipment	1500000.00	
4.	Sports Fee	364000.00	3.	Others	800000.00	
5.	Union Fee	0.00	REVENUE EXPENDITURE			
6.	Others	182000.00	1.	Salary	3500000.00	
			2.	Maintenance Expenditure		
				i. College	800000.00	
				ii. Others	0.00	
			3.	University Fee	0.00	
			4.	Apex Bodies Fee	0.00	
			5.	Government Fee	0.00	
			6.	Deposit held by the College	0.00	
			7.	Others	0.00	
			8.	Misc. Expenditure	500000.00	
	<b>Total</b>	<b>10920000.00</b>		<b>Total</b>	<b>4800000.00</b>	

Note: Enclose relevant documents

**Signature of the Head of the Institution**

**Signature of the Inspectors**

**PART- II PHYSICAL INFRASTRUCTURE**

- |    |   |           |
|----|---|-----------|
| 1. | a. Availability of Land (B.Pharm courses)               | Available |
|    | a) 2.5 acers District HQ/Corporation/Municipality limit |           |
|    | b) 0.5 acre for City/Metros                             |           |
|    | b. Building   | Own       |
|    | c. Land Details to be in the name of Trust and Society  | Enclosed  |
|    | i. Own Records to be enclosed                           |           |
|    | ii. Sale deed   |           |

**d. Building**

i) Approved Building plan, sale deed to be enclosed Enclosed

e. Total Built Area of the college building in sq. mts Built up Area 12500  
Amenities and Circulation Area 11230

**2. Class Rooms**

Total Number of Class rooms provided at the end of 4 Year Course					
Class	Required	Available Numbers	Required Area * for each class room	Available Area in Sq. mts	Remarks of the Inspectors
B.Pharm	04	5	90 sq. mts each (Desirable) 75 sq. mts each (Essential)	82	

[\* To accomodate 60 students]

**3. Laboratory requirement at the end of 4 Years**

Sl.No.	Infrastructure for	Requirement As Per Norms	Available No.	Area in Sq. mts	Remarks or Deficiency
1	Laboratory Area for B.Pharm Course	90 Sq. mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	10	1350	
2	Pharmaceutics	03 Laboratories	3	125	
3	Pharmaceutical Chemistry	02 Laboratories	2	125	
4	Pharmaceutical Analysis	01 Laboratory	1	125	
5	Pharmacology	02 Laboratories	1	80	
6	Pharmacognosy	01 Laboratories	2	86	
7	Pharmaceutical Biotechnology	01 Laboratory	1	86	
8	Preparation Room for each lab	10 sq mts (minimum)	3	13	
9	Area of the Machine Room	80-100 Sq.mts	1	84	
10	Central Instrumentation Room	80 Sq.mts with A/ C	1	82	
11	Store Room I	1 (Area 100 Sq mts)	1	102	
12	Store Room II	1 (Area 20 Sq mts)	1	33	

The Institutes will not be permitted to run the courses in the rented building on or after 31.12.2008

- All the Laboratories should be well lit & ventilated.
- All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution whenever necessary.
- The workbenches should be smooth and easily cleanable preferably made of non-absorbant material.
- The water taps should be non-leaking and directly installed on skins Drainage should be efficient.
- Balance room should be attached to the cocerned laboratories.

**4. Administration Area**

Sl. No.	Name of Infrastructur e	Requirement s as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficienc y
				No.	Area in Sq.mts	
1	Principal's Chamber	01	30 Sq. mts	1	84	
2	Office - I - Establishment	01	60 Sq. mts	2	43	
3	Office - II - Academics			2	48	
4	Confidential Room			1	40	

### 5. Staff Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	HODs for B.Pharm course	Minimum 4	20 Sq. mts x 4	1	34	
2	Faculty Rooms for B.Pharm course		10 Sq. mts x n (n=No. of teachers)	2	13	

### 6. Meuseum, Library, Aniaml house and other Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Animal House	01	80 Sq. mts	1	122	
2	Library	01	150 Sq. mts	1	310	
3	Museum	01	50 Sq. mts (Maybe attached to the Pharmacognosy lab)	1	52	
4	Auditorium/ Multi Purpose Hall (Desirable)	01	250 - 300 seating capacity	1	307	
5	Seminar Hall	01		1	92	
6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	1	1276	

### 7. Student Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Girls's Common Room (Essential)	01	60 Sq. mts	1	93	
2	Boy's Common Room (Essential)	01	60 Sq. mts	1	96	
3	Toilet Blocks for Girls	01	24 Sq. mts	1	34	
4	Toilet Blocks for Boys	01	24 Sq. mts	3	30	
5	Drinking Water facility - Water cooler (Essential)	01	--	6	10	
6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	1	1500	
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single	1	1800	

			occupancy) or 20 Sq.mts/Room (Triple occupancy)			
8	Power Backup Provision (Desirable)	01	--	1	30	

#### 8. Computer and other Facilities

Name	Required	Available		Remarks/Deficiency
		No.	Area in Sq.mts	
Computer Room B.Pharm Course	01 (Area 75 Sq. mts)	1	85	
Computer (Latest Configuration)	1 system for every 10 students (UG & PG)	50	0	
Printers	1 Printer for every 10 computers	3	0	
Multi Media Projector	01	2	0	
Generator (5KVA)	01	3	0	

#### 9. Amenities(Desirable)

Name	Requirement as per Norms in area	Available		Not Available	Remarks/Deficiency
		No.	Area in Sq.mts		
Principal Quarters	80 Sq. Mtr.	1	372		
Staff Quarters	16 x 80 Sq. mts	0	0	PROPOSED	
Canteen	100 Sq. mts	1	112		
Parking Area for staff and students		1	410		
Bank Extension Counter		1	236		
Cooperative Stores		0	0	PROPOSED	
Guest House	80 Sq. mts	0	0	PROPOSED	
Transport Facility for students		1	0	ONLY FOR GIRLS	
Medical Facilities(First Aid)		1	35		

#### 10.A. Library Books and Periodicals

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles(No)	Minimum Volumes(No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number Of Books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of	162	3660	



			pharmacy			
2	Annual Addition of Books		100 to 150 books per year	14	210	
3	Periodicals Hard Copies/Online		10 National 05 International periodicals	0	0	
4	CDS		Adequate Nos	0	2	
5	Internet Browsing Facilities		Yes/No (Minimum ten Computers)	Available		
6	Reprographic Facilities: PhotoCopier Fax Scanner		01 01 01	Available Available Available		
7	Library Automation and Computrized System			Available		
8	Library timings			9:00 AM TO 5:00 PM		

#### 10.C.Library Staff

Sl. No	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M.Lib.	1	Available	
2	Assistant Librarian	D.Lib.	1	Available	
3	Library Attenders	10+2 / PUC	2	Available	

Signature of the Head of the Institution

Signature of the Inspectors

### PART III ACADEMIC REQUIREMENTS

#### Course Curriculum

##### 1. Student Staff Ratio:

(Required ratio --- Theory -> 60:1 and Practicals -> 20:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicles	Remarks of the Inspectors
B. Pharm	13:1	15:1	

##### 2. Scheme of B. Pharm Course:

Annual

##### 3. Date of Commencement of session/ sessions for B.Pharm:

Commencement	Completion
01/08/2015	30/07/2016

##### 4. Vacation

	No of Days		No of Days
Summer :	30	Winter :	10

##### 5. Total No. of working days

230

6. Time Table copy Enclosed:

Yes

7. Whether the prescribed numbers of classes are being conducted as per university norms

**B Pharm I**

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
PHARMACEUTICS-I	90	110	90	110	34	
PHARMACEUTICAL CHEMISTRY-I	90	110	90	110	34	
PHARMACEUTICAL ANALYSIS-I	90	112	90	112	34	
HUMAN ANATOMY AND PHYSIOLOGY	90	110	90	120	34	
PHYSICAL CHEMISTRY	90	113	90	113	34	
ENGLISH	90	110	0	0	0	
COMPUTER	90	110	90	110	34	
BIOLOGY	90	113	90	113	34	
MATHEMATICS	90	110	90	110	34	

**B Pharm II**

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
PHARMACEUTICAL ENGG.-I	90	110	0	0	0	
PHARMACEUTICS-II	90	110	90	110	34	
PHARMACHEMISTRY- II	90	112	90	112	34	
PHARMACEUTICAL MICROBIOLOGY	90	110	90	110	34	
PHARMACEUTICAL BIOCHEMISTRY	90	113	90	113	34	
MATHEMATICS	90	108	0	0	0	
PHARMACEUTICAL ANALYSIS-II	90	110	90	110	34	
PHARMACEUTICAL CHEMISTRY-III	90	120	90	120	36	

**B Pharm III**

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No.	





		MICROBIOLOGY PHARMACOGNOSY I PHARMACOGNOSY II	0 0	0 0	0 0	0 0	3 0	3 0	0 0	0 3	0 3	6 6	
10	Mr. SANYAY KUMAR	MED CHEMISTRY II PHARM CHEMISTRY II PHARM CHEMISTRY IV	0 0 0	0 0 0	0 3 0	0 3 0	0 0 0	0 0 0	3 0 0	3 0 0	0 0 0	6 6 0	
11	Mr. SINGH NADKAR NARAYAN SINGH												
12	Mr. SINGHJ NADKAR NARAYAN SINGH	BIOLOGY PHARMACEUTICAL ANALYSIS I PHARMACEUTICAL MICROBIOLOGY	3 3 0	3 3 0	0 0 3	0 0 3	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	6 6 6	
13	Mr. VACHASPATI DUBEY	HOSPITAL PHARMACY PHARM ANALYS III PHARMACEUTICAL ANALYSIS II	3 0 0	3 0 0	0 0 3	0 0 3	0 0 0	0 0 0	0 0 0	0 3 0	0 3 0	6 6 6	
14	Mr. VIKAS KUMAR SINGH	HAP PHARMACEUTICS IV PHARMACOLOGY I	3 0 0	3 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	6 0 0	

### 13. Percentage of students qualified in GATE in the last Three Years

Details	Year : 2013-2014	Year : 2014-2015	Year : 2015-2016
No of Students Appeared	0	6	8
No of Student Qualified	0	0	0
Percentage	0		

### 14. Whether the Institution has an Industry interaction Cell: Available

Events	Details For thr previous Year
No of Industrial Visits	2
Industrials Tour	1
Industrial Training	35
No of resourse persons from the Industry for Guest Lectures	2
No. of collaboration projects with Industry	0

### 15. Percentage of students placed through the college placement cell in the last Three Years

Details	Year : 2013-2014	Year : 2014-2015	Year : 2015-2016
No of Students Appeared for campus interview	9	9	15
% Percentage	40	60	40

16. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related Societies) --

Signature of the Head of the Institution

Signature of the Inspectors

## PART IV - PERSONNEL

### TEACHING STAFF

1. Details of Teaching Faculty for B. Pharm Course to be enclosed in the format mentioned below:

S.No	Name	Designation	Qualification	Date of Joining	Teaching Experience After PG	State Pharmacy Coun. Reg No.	Signature of Faculty	Remarks of Inspector
1	KAUSAR SHAFAT	Asstt. Professor	M Pharm, B Pharm,	15/04/2010	5.4 + 0.0	20054		
2	SREEMOY KANTI DAS	Asstt. Professor	B Pharm, M Pharm,	12/09/2011	4.0 + 0.0	A2145		
3	PANKAJ RANJAN BHARTI	Asstt. Professor	B Pharm, M Pharm,	14/11/2011	3.8 + 0.0	APPLIED		
4	RIZWANUL HASAN	Asstt. Professor	B Pharm, M Pharm,	22/09/2011	3.9 + 1.7	36686		
5	VACHASPATI DUBEY	Asstt. Professor	M Pharm, B Pharm,	14/10/2011	3.9 + 1.2	APPLIED		
6	VIKAS KUMAR SINGH	Asstt. Professor	M Pharm, B Pharm,	01/09/2012	3.0 + 0.0	APPLIED		

## 2. Qualification and Number of Staff Members

Qualification							
B Pharm		M Pharm		PhD		Others	
17		12		1		0	Part Time

## 3. Teaching Staff required year wise exclusively for B. Pharm for intake of 60 Students.

	No. of staff required for I B. Pharm	Available	No. of staff required for II B. Pharm	Available	No. of staff required for III B. Pharm	Available	No. of staff required for IV B. Pharm	Available
Principal	1		1		1		1	
Pharmaceutical Chemistry	1	2	2	2	3	1	4	0
Pharmaceutical Analysis	1	0	--	0	--	0	1	0
Pharmacology	1	2	2	1	3	1	4	0
Pharmacognosy	1		2		3		3	
Pharmaceutics	1	1	2	0	3	1	4	0
Total	6		9		13		17	
Part Time teaching staff	3		--		--		--	
Remarks of the Inspection Team								

\*Part time teaching staff for Mathematics, Biology and Computer Science should be appointed.

## 4. Staff Pattern for B. Pharm courses Department wise / Division wise: Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of the Inspectors of inspection team
Department of Pharmaceutics	Professor	1	0	
	Asst. Professor	1	5	
	Professor	4	0	
	Lecturer			

Department of Pharmaceutical Chemistry (including Pharmaceutical Analysis)	Professor	1	0	
	Asst. Professor	1	3	
	Professor	4	0	
	Lecturer			
Department of Pharmacology	Professor	1	0	
	Asst. Professor	1	3	
	Professor	3	0	
	Lecturer			
Department of Pharmacognosy	Professor	1	0	
	Asst. Professor	1	3	
	Professor	2	0	
	Lecturer			

### 5. Selection criteria and Recruitment Procedure for Faculty

a. Whether Recruitment Committee has been formed	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
b. Whether Advertisement for vacancy is notified in the Newspapers	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
c. Whether Demonstration Lecture has been conducted	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
d. Whether opinion of Recruitment Committee Recorded	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

### 6. Details of Faculty Retention for:

Name of Faculty Member	Period	Percentage
NA	Duration of 15 year and above	
NA	Duration of 10 year and above	
KAUSAR SHAFaat	Duration of 5 year and above	
KAUSAR SHAFaat PRANOV PRABHAT JYOTI PRAKASH ANAND SREEMOY KANTI DAS VACHASPATI DUBEY RIZWAN UL HASAN PANKAJ RANJAN BHARTI BHUNESHWAR DUTTA TRIPATHI VIKAS KUMAR SINGH	Less than 5 years	100

### 7. Details of Faculty Turnover

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
MD RAYEES ALAM SHIKHA RAJ MUKESH GUPTA TARIQUE IMAM WASI AKHTER GANESH KUMAR SINGH ANJU VERMA	% of faculty retained in last 3 yrs	Yes	No	No	No

### 8. Number of Non-teaching staff available for B. Pharm course for intake of 60 students:

Sl No.	Designation	Required Number	Required Qualification	Available Number Qualification	Remarks of the Inspectors
1	Laboratory technician	1 for each Dept	D. Pharm	3 B PHARM	
2	Laboratory Assistants/ Attenders	1 for each Lab (minimum)	SSLC	3 M SC	
3	Office Superintendent	1	Degree	1 BA	
4	Accountant	1	Degree	2 B A	

5	Store keeper	1	D. Pharm/ Degree	1	B SC	
6	Computer Data Operator	1	BCA / Graduate with Computer Course	0		
7	First Division Assistant	1	Degree	1	B A	
8	Second Division Assistant	2	Degree	1	B A	
9	Peon	2	SSLC	1	X	
10	Cleaning personnel	Adequate	---	1	NON METRIC	
11	Gardener	Adequate	---	0		

**9. Scale of pay for Teaching faculty (to be enclosed):**

S.No.	Name	Qualification	Designation	Basic Pay	D.P.	DA	HRA	CCA & Additional Pay	Other Allowances	Deductions			Bank A/C No
										PT	TDS	EPF	
1	KAUSAR SHAFAT	M Pharm, B Pharm,	Asstt. Professor	25810	0	2580	0	0	0	0	0	0	210589438
2	PANKAJ RANJAN BHARTI	B Pharm, M Pharm,	Asstt. Professor	23610	0	2361	0	0	0	0	0	0	320767149
3	RIZWANUL HASAN	B Pharm, M Pharm,	Asstt. Professor	24320	0	2432	0	0	0	0	0	0	319921084
4	S M FAZAL	B Pharm,	Professor & HOD	28630	0	18323	2863	200	0	2863	5000	0	125
5	SREEMOY KANTI DAS	B Pharm, M Pharm,	Asstt. Professor	0	0	0	0	0	0	0	0	0	314406956
6	O P SINGH	PHD, B Pharm,	Principal/Director	58350	0	37344	5835	0	2000	5835	10000	0	309025369
7	VACHASPATI DUBEY	M Pharm, B Pharm,	Asstt. Professor	26580	0	2680	0	0	0	0	0	0	316611344
8	VIKAS KUMAR SINGH	M Pharm, B Pharm,	Asstt. Professor	23610	0	2361	0	0	0	0	0	0	320929947
9	BHUNESHWAR DUTTA TRIPATHI	B Pharm, M Pharm,	Asstt. Professor	23610	0	2361	0	0	0	0	0	0	327936712
10	NEERAJ KUMAR	B Pharm, M Pharm,	Asstt. Professor	0	0	0	0	0	0	0	0	0	333019819
11	SINGH NADKAR NARAYAN SINGH	B Pharm,	Asstt. Professor	0	0	0	0	0	0	0	0	0	343019884
12	SANYAY KUMAR	B Pharm, M Pharm,	Asstt. Professor	23610	0	2361	0	0	0	0	0	0	343055084
13	RASHMI KUMARI	B Pharm, M Pharm,	Asstt. Professor	24320	0	2432	0	0	0	0	0	0	343054218
14	SINGHJ NADKAR NARAYAN SINGH	B Pharm,	Asstt. Professor	23610	0	2361	0	0	0	0	0	0	343019884

**10. Whether facilities for Research / Higher studies are provided to the faculty?**

Yes  No

(Inspectors to verify documents pertaining to the above)

**11. Whether faculty members are allowed to attend workshops and seminars?**

Yes  No

(Inspectors to verify documents pertaining to the above)

**12. Scope for the promotion for faculty: Promotions**

Yes  No

**13. Gratuity Provided**

Yes  No

**14. Details of Non-teaching staff members (list to be enclosed)**

Name	Designation	Qualification	Date of	Experience	Signature	Remarks of the
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			Joining			Inspectors
RAM KRISHNA SINGH	Office Superintendent	BA	02/01/1979	33		
UDAY KUMAR	Librarian	M LIB	09/02/2002	10		
PRAMOD KUMAR SINGH	Accountant	B A	02/01/1979	33		
MANOJ KUMAR SINGH	Accountant	B A	15/07/1997	15		
MASUD ALAM KHAN	First Division Assistant	B A	02/02/2010	16		
RAJESH RANJAN	Laboratory Technician	B PHARM	05/09/2009	11		
SATYANANDAN SINGH	Laboratory Assistants	M SC	11/09/2009	18		
VIKASH KUMAR	Laboratory Assistants	B A	14/11/2009	3		
RATNESH KUMAR SINGH	Laboratory Assistants	XII	05/09/2011	4		
VIJAY KUMAR SINGH	Store keeper	B SC	02/02/2010	15		
JITENDRA KUMAR SINGH	Second Division Assistant	B A	15/04/1994	14		
RAM SWAROOP YADAV	Peon	X	06/02/2012	5		
RANJAN RAM	Cleaning personnel	NON METRIC	06/02/2012	1		
SUNIK KUMAR SINHA	Laboratory Technician	B PHARM	11/02/2014	35		
SUBHASH KUMAR	Laboratory Technician	B PHARM	14/12/2014	1		

**15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs.**



Yes



No

Signature of the Head of the Institution

Signature of the Inspectors

#### PART V - DOCUMENTATION

Records Maintained (Essential)			
Sl. No.	Records	Yes/No	Remarks of the Inspectors
1	Admission Registers	Yes	
2	Individual Service Register	Yes	
3	Staff Attendance Registers	Yes	
4	Sessional Marks Register	Yes	
5	Final Marks Register	Yes	
6	Student Attendance Registers	Yes	
7	Minutes of meetings-Teaching Staff	Yes	
8	Fee Paid Registers	Yes	
9	Acquittance Registers	Yes	
10	Accession Register for books and Journals in Library	Yes	
11	Log Book for chemicals and Equipment costing more than Rupees one lakh	Yes	

12	Job Cards for laboratories	Yes	
13	Standard operating Procedures (SOP's) for Equipment	Yes	
14	Laboratory Manuals	Yes	
15	Stock Register for Equipment	Yes	
16	Animal House Records as per CPCSEA	Yes	

Signature of the Head of the Institution

Signature of the Inspectors

### PART - VI

Financial Resource Allocation and Utilization for the past Three years

(Audited Accounts for previous year to be enclosed)

Expenditure in Rs. 2013-2014			Expenditure in Rs. 2014-2015			Expenditure in Rs. 2015-2016			Remarks of the Inspectors*
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	
1700000	900000	700000	2000000	1600000	400000	1800000	1650000	150000	

Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years

(Enclose purchase invoice)

Total budget allocated	Sanctioned	Incurr ed	Total budget allocated	Sanctioned	Incurr ed	Total budget allocated	Sanctioned	Incurr ed	Remarks of the Inspectors*
Chemicals	500000	350000	Chemicals	500000	300000	Chemicals	800000	550000	
Glassware	300000	140000	Glassware	300000	160000	Glassware	300000	220000	
Equipmen t	800000	200000	Equipmen t	800000	650000	Equipmen t	300000	150000	
Books	300000	125000	Books	300000	250000	Books	300000	250000	
Journals	100000	70000	Journals	100000	85000	Journals	200000	120000	

\*Last three years including the academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

### PART VII "EQUIPMENT AND APPARATUS

1 . Department wise List of Minimum equipments required for B Pharm

Department of Pharmacology					
Equipments:					
Sl.	Name	Minimum	Available	Working	Remarks of the

No.		required Nos.	Nos.		Inspectors
1	Microscopes	15	20	Yes	
2	Haemocytometer with Micropipettes	20	25	Yes	
3	Sahli's haemocytometer	20	25	Yes	
4	Hutchinson's spirometer	1	1	Yes	
5	Spymomanometer	5	5	Yes	
6	Stethoscope	5	6	Yes	
7	Permanent Slides for various tissues	0	40	Yes	
8	Models for various organs	0	25	Yes	
9	Specimen for various organs and systems	0	25	Yes	
10	Skeleton and bones	0	10	Yes	
11	Different Contraceptive Devices and Models	0	20	Yes	
12	Muscle electrodes	1	1	Yes	
13	Lucas moist chamber	1	1	Yes	
14	Myographic lever	1	1	Yes	
15	Stimulator	1	1	Yes	
16	Centrifuge	1	1	Yes	
17	Electronic Balance	1	2	Yes	
18	Physical /Chemical Balance	1	5	Yes	
19	Sherrington's Kymograph Machine / Polyrite	10	15	Yes	
20	Sherrington Drum	10	5	Yes	
21	Perspex bath assembly (single unit)	10	12	Yes	
22	Aerators	10	20	Yes	
23	Computer with LCD	1	1	Yes	
24	Software packages for experiment	1	2	Yes	
25	Standard graphs of various drugs	0	25	Yes	
26	Actophotometer	1	1	Yes	
27	Rotarod	1	2	Yes	
28	Pole climbing apparatus	1	5	Yes	
29	Analgesimeter (Eddy's hot plate and radiant heat methods)	1	2	Yes	
30	Convulsimeter	1	1	Yes	
31	Plethysmograph	1	1	Yes	
32	Digital pH meter	1	1	Yes	

**Appratus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Folin-Wu tubes	60	60	Yes	
2	Dissection Tray and Boards	10	20	Yes	
3	Haemostatic artery forceps	10	15	Yes	
4	Hypodermic syringes and needles of size 15,24,26G	10	30	Yes	
5	Levers, cannulae	20	20	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Department of Pharmacognosy**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscope with stage micrometer	15	20	Yes	
2	Digital Balance	2	2	Yes	
3	Autoclave	2	2	Yes	
4	Hot air oven	2	2	Yes	
5	B.O.D. incubator	1	1	Yes	
6	Refrigerator	1	1	Yes	
7	Laminar air flow	1	1	Yes	
8	Colony counter	2	2	Yes	
9	Zone reader	1	1	Yes	
10	Digital pH meter	1	1	Yes	
11	Microscope with stage and oil immersion objective	20	25	Yes	
12	Sterility testing unit	1	1	Yes	
13	Camera Lucida	15	10	Yes	
14	Eye piece micrometer	15	15	Yes	
15	Stage micrometer	20	20	Yes	
16	Incinerator	1	1	Yes	
17	Moisture balance	1	1	Yes	
18	Heating mantle	15	15	Yes	

19	Flourimeter	1	1	Yes	
20	Vacuum pump	2	2	Yes	
21	Micropipettes (Single and multi channeled)	2	2	Yes	
22	Micro Centrifuge	1	1	Yes	
23	Projection Microscope	1	1	Yes	

**Appratus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Reflux flask with condenser	20	20	Yes	
2	Water bath	20	25	Yes	
3	Clavengers apparatus	10	10	Yes	
4	Soxhlet apparatus	10	10	Yes	
5	TLC chamber and sprayer	10	15	Yes	
6	Distillation unit	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Department of Pharmaceutical Chemistry**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Hot plates	5	5	Yes	
2	Oven	3	3	Yes	
3	Refrigerator	1	1	Yes	
4	Analytical Balances for demonstration	5	10	Yes	
5	Digital balance 10mg sensitivity	10	5	Yes	
6	Suction pumps	6	2	Yes	
7	Muffle Furnace	1	1	Yes	
8	Mechanical Stirrers	10	10	Yes	
9	Magnetic Stirrers with Thermostat	10	10	Yes	
10	Vacuum Pump	1	2	Yes	
11	Digital pH meter	1	1	Yes	
12	Microwave Oven	1	1	Yes	

**Appratus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Distillation Unit	2	2	Yes	
2	Reflux flask and condenser single necked	20	25	Yes	
3	Reflux flask and condenser double / triple necked	20	25	Yes	
4	Burettes	40	100	Yes	
5	Arsenic Limit Test Apparatus	20	15	Yes	
6	Nessler's Cylinders	40	40	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Department of Pharmaceutics**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Homogenizer	5	4	Yes	
2	Digital balance (10 mg sensitivity)	5	5	Yes	
3	Microscopes	5	8	Yes	
4	Stage and eye piece micrometers	5	5	Yes	
5	Brookfield's viscometer	1	0	No	
6	Ball mill	1	1	Yes	
7	Sieve shaker with sieve set	1	1	Yes	
8	Double cone blender	1	1	Yes	
9	Propeller type mechanical agitator	5	5	Yes	
10	Autoclave	1	1	Yes	
11	Steam distillation still	1	1	Yes	
12	Vacuum Pump	1	2	Yes	
13	Standard sieves, sieve no. 8, 10, 12, 22, 24, 44, 66, 80	0	25	Yes	
14	Tablet punching machine	1	2	Yes	
15	Capsule filling machine	1	1	Yes	
16	Ampoule washing machine	1	1	Yes	
17	Ampoule filling and sealing machine	1	1	Yes	

18	Tablet disintegration test apparatus IP	1	2	Yes	
19	Tablet dissolution test apparatus IP	1	3	Yes	
20	Monsanto's hardness tester	1	3	Yes	
21	Pfizer type hardness tester	1	3	Yes	
22	Friability test apparatus	1	2	Yes	
23	Clarity test apparatus	1	2	Yes	
24	Ointment filling machine	1	1	Yes	
25	Collapsible Tube Crimping Machine	1	2	Yes	
26	Tablet coating pan	1	1	Yes	
27	Magnetic stirrer, 500ml and 1 liter capacity, with variable speed control.	10	5	Yes	
28	Digital pH meter	2	2	Yes	
29	All purpose equipment with all accessories	1	25	Yes	
30	Aseptic Cabinet	1	1	Yes	
31	BOD Incubator	2	1	Yes	
32	Bottle washing Machine	1	1	Yes	
33	Bottle Sealing Machine	1	1	Yes	
34	Bulk Density Apparatus	2	1	Yes	
35	Conical Percolator (glass/ copper/ stainless steel)	10	15	Yes	
36	Capsule Counter	2	2	Yes	
37	Energy meter	2	2	Yes	
38	Hot Plate	2	2	Yes	
39	Humidity Control Oven	1	1	Yes	
40	Liquid Filling Machine	1	1	Yes	
41	Mechanical stirrer with speed regulator	2	2	Yes	
42	Precision Melting point Apparatus	1	1	Yes	
43	Tray Drier	1	1	Yes	
44	Distillation Unit	1	1	Yes	

#### Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Ostwald's viscometer	15	20	Yes	
2	Stalagmometer	15	25	Yes	
3	Desiccator	5	20	Yes	
4	Suppository moulds	20	60	Yes	
5	Buchner Funnels Small, medium, large	0	15	Yes	
6	Filtration assembly	1	5	Yes	
7	Permeability Cups	5	2	Yes	
8	Andreason's Pipette	3	3	Yes	
9	Lipstick moulds	10	8	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

#### Pharmaceutical Biotechnology

#### Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Orbital shaker incubator	1	1	Yes	
2	Lyophilizer (Desirable)	1	0	No	
3	Gel Electrophoresis (Vertical and Horizontal)	1	0	No	
4	Phase contrast/Trinocular Microscope	1	1	Yes	
5	Refrigerated Centrifuge	1	1	Yes	
6	Fermenters of different capacity (Desirable)	1	0	No	
7	Tissue culture station	1	1	Yes	
8	Laminar airflow unit	1	2	Yes	
9	Diagnostic kits to identify infectious agents	1	10	Yes	
10	Rheometer	1	1	Yes	
11	Viscometer	1	2	Yes	
12	Micropipettes (single and multi channeled)	0	2	Yes	
13	Sonicator	1	1	Yes	
14	Respinometer	1	0	No	
15	BOD Incubator	1	1	Yes	
16	Paper Electrophoresis Unit	1	0	No	
17	Micro Centrifuge	1	1	Yes	
18	Incubator water bath	1	1	Yes	
19	Autoclave	1	1	Yes	

20	Refrigerator	1	1	Yes	
21	Filtration Assembly	1	3	Yes	
22	Digital pH meter	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Central Instrumentation Room**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Colorimeter	1	1	Yes	
2	Digital pH meter	1	2	Yes	
3	UV- Visible Spectrophotometer	1	1	Yes	
4	Flourimeter	1	1	Yes	
5	Digital Balance (1mg sensitivity)	1	2	Yes	
6	Nephelo Turbidity meter	1	2	Yes	
7	Flame Photometer	1	1	Yes	
8	Potentiometer	1	2	Yes	
9	Conductivity meter	1	1	Yes	
10	Fourier Transform Infra Red Spectrometer (Desirable)	1	0	No	
11	HPLC	1	1	Yes	
12	HPTLC (Desirable)	1	0	No	
13	Atomic Absorption and Emission spectrophotometer (Desirable)	1	0	No	
14	Biochemistry Analyzer (Desirable)	1	1	Yes	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	1	0	No	
16	Deep Freezer (Desirable)	1	1	Yes	
17	Ion- Exchanger	1	0	No	
18	Lyophilizer (Desirable)	1	0	No	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Observations of the Inspectors:**

Compliance of the last recommendations by Inspectors

Specific obserations if not compiled

Signature of Inspectors:	1.
	2.

**Note:**

1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.
2. The team is requested to record their comments only after physical verification of records and details.

Signature of the Head of the Institution

**Signature of the Inspectors**

